

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.muniproldc.org">www.muniproldc.org</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: Bonadio &amp; Co., LLP.</p> <p>Type of Procurement: Financial Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 01/02/2012 End Date: 12/31/2012 Amount: \$8,900 Amount Expended for Fiscal Year: \$8,900 Fair market value: \$8,900</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 171 Sullys Trail Address Line2: Suite 201 City: PITTSFORD State: NY Postal Code: 14534 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Annual financial audit services &amp; IRS tax filing services.</p>	<p>2. Vendor Name: Remington, Gifford, Williams &amp; Colicchio, LLP.</p> <p>Type of Procurement: Legal Services Award Process: Authority Contract - Non-Competitive Bid Award Date: 01/02/2012 End Date: 12/31/2012 Amount: \$5,325 Amount Expended for Fiscal Year: \$5,325 Fair market value: \$5,325</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 183 E. Main Street Address Line2: Suite 1400 City: ROCHESTER State: NY Postal Code: 14604 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Legal Services.</p>
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Procurement Transactions Listing:

3. Vendor Name: Town of Greece

Type of Procurement: Staffing Services  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$0  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: Town of Greece  
Address Line2: 1 Vince Tofany Blvd.  
City: ROCHESTER  
State: NY  
Postal Code: 14612  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Staff Servicesto provide contractual, financial and support services related to the operations of the corporation.

Procurement Report for MUNIPRO, Inc.

Run Date: 03/29/2014

Fiscal Year Ending: 12/31/2013

Status: CERTIFIED

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Procurement Transactions Listing:

Additional Comments:

Procurement report submitted in error. Adjustments are completed and report recertified.